

**It is possible to change our city's future in a generation.
Join our board of directors and help make it happen.**

Experiences in a child's first six years change their brain in ways that increase or decrease lifelong risk for physical and mental illness, addiction, poverty, and criminal activity.

Vulnerable children's entire life trajectories can be changed with the right early interventions—leading to safer, more productive communities and fewer demands on hospitals, social services, and prisons. Every \$1 spent on prevention saves \$4 in later interventions.

That is why Norwood Child and Family Resource Centre tirelessly promotes optimal early child development in some of Edmonton's most socially and economically challenged neighbourhoods. We strengthen children by strengthening the parents and caregivers who most impact how they learn and grow, using evidence-based programming and services.

Join our governance team:

We need your leadership and expertise on our governing board to help us achieve our vision of healthy children, healthy families, healthy communities.

Our board members:

- Provide leadership and direction to the agency
- Are brand ambassadors – active advocates of our programs and our overall purpose
- Act as representatives of the agency to the people and communities we serve

The board of directors' responsibilities include:

- Steering the agency's mission, vision, and guiding principles
- Setting governance policies to oversee and sustain the delivery of quality programming and services to children and their families
- Reviewing the agency's financial needs and approving the annual budget
- Recruiting and evaluating the performance of the agency's executive director
- Role modeling philanthropic support for the agency and supporting fundraising activities
- Serving on Board committees in response to emerging needs
- Reviewing Board performance with a focus on continuous improvement
- Succession planning for board positions and recruiting new board members

Previous governance experience either working with or serving on a governing board would be an asset in this position.

Commitment:

- Approximately one board meeting every other month: 2-3 hours per evening meeting
- Availability to consult with the organization on matters related to your area of expertise
- Potential participation on a board committee (e.g., governance): 1-2 hours per quarter as needed

Norwood Board members serve a two-year term with the option to serve subsequent terms to a maximum of eight years.

Perks:

- Evening board meetings include dinner (prepared in our kitchen) and short, engaging presentations from Norwood staff to keep you abreast of our agency's work and achievements
- Invitations to staff social events such as the annual SPIRIT Awards Dinner (attending board members are award presenters) and Agency Fun Day
- Knowledge you are helping to make a real and lasting difference to vulnerable children and families in Edmonton

How to Apply:

We are looking for **one general** board member and **one member with a moderate level of financial expertise**, current knowledge of accounting practices, and preferably an accounting designation. **This role can provide verifiable CPD hours.**

Please forward your résumé along with a letter of intent specifically detailing the following (maximum 500 words):

- **Statement of Intent:** Why do you wish to serve on the Norwood Board?
- **Governance Experience:** Please outline your experience (volunteer, work, or education) related to board governance, including previous and current board service (length of time, positions held, significant contributions). Previous board experience is not required but would be helpful.
- **Professional Expertise:** Please outline your professional experience. Include any areas of expertise such as finance, law, sustainability, strategic planning, communications, marketing, community relations, human resources, information technology, etc.

Please submit the above via email to Tara Gallivan-Smith: Tarag@norwoodcentre.com.

Norwood Child and Family Resource Centre values diversity and welcomes applications from First Nation, Inuit, Métis, new Canadian, racialized, differently abled, and LGBTQ2S+ communities.

Closing deadline: when suitable candidates are found.